

ARUNDHATI JAISWAL

Dubai

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Career Objective:

To become an effective facilitator who can lead from the front and constantly add value to the processes within an organization, thereby contributing towards organizational growth and success—working in a dynamic, driven environment where more significant challenges and learning opportunities would enhance my skills and enable me to achieve professional and personal development.

Work Experience

Producer - Pixel House Production

5th September - to date

Producer - Genomedia- Shifted to sister company

March 2021 - June 2022

Show Producer - Redefine DNEG

October 2019 -15th February 2021

Line Producer - Future Works (Andheri MUMBAI)

September 2017 -10 September 2019

Production Coordinator Prime Focus (Gener8) - (MUMBAI/NAVI MUMBAI)

April 2014 -11th September 2017

Compositor - Paprikas/Red Chillies/Prana

Worked as a VFX Artist from 2009-2013

My Projects -----

Year 2021 - 2022 — Kidnapped- For Shahid, Manee to Jawal, Pla6orm Ne6lix UAE, Nesyan Feature Film released in UAE, Delhi Crime S02, Social Man – VO Recording, Pablo – VO Recording, De-Coupled – VO Recoding – Ne6lix, Worked for ImaginaMon for a month

Year 2018- 2019 Mowgli, The Monkey King: VFX (RPM & Comp) Department, Blowing Bubbles: VFX (RPM & Comp) Department, Veere Di Wedding: VFX (RPM & Comp) & DI Department, Mauli (MARATHI Movie): VFX (RPM & Comp) & DI Department, BHRAM – VFX (RPM & Comp) & DI Department, Chintu Ka Birthday: VFX (RPM & Comp) & DI Department, CHINGS COMMERCIAL: VFX (RPM & Comp) & CG, LIS: Lost In Space CG Department, MACG: VFX (RPM & Comp) Department, 4MSP SERIES FOR AMAZON: COMP & DI Department, MANIKARNIKA: Comp & Prep Department, KESARI: DI Department, The Tashkent File: VFX (RPM & Comp) & DI Department, Blank: VFX (RPM & Comp) & DI Department, Bharat: DI Department

Year 2017- Transformers: The Last Knight, Pirates of the Caribbean: Dean Men Tell No Tales, King Arthur: Legend of the Swords, Ghost In the Shell, Beauty and the Beast, Kong: Skull Island, The Great Wall, Monster Trucks

Year 2016- FantasMc Beasts and Where to Find them, Ghost Busters, The Legend of Tarzan, Warcra\, Teenage Mutant Ninja Turtles: Out Of The Shadows, Alice Through The Looking Glass, X-Men: Apocalypse, Captain America: Civil War

Year 2015- In The Heart of the Sea, Paranormal AcMvity: The Ghost Dimension, Pan, The Martain, Pixels, Ant-Man, Terminator Genisys, Avengers: Age of Ultron, Seventh Son, Batman vs. Superman, Warcra\, Suicide Squad, Legend Of Tarzan,

Year 2014- Need For Speed, Noah, Captain America: The Winter Soldier, Godzilla, X-Men: Days of Future Past, Hercules, Guardians of Galaxy, Teenage Mutant Ninja Turtles, Transcendence, The SpongeBob Movie: Sponge Out of Water, San Andreas, Mad Max: Fury Road, Jurassic World, Exodus: Gods and Kings, Ant-Man, Deep Sea Challenge, Everest, Sin City, Bang Bang Bollywood,

RESPONSIBILITIES EXECUTING AS POST-PRODUCTION PRODUCER

- Managing Informa-on Between DIT and MMR (Engineering Team)
- Scheduling with HOD and working on a weekly base deadline
- Communicating with Clients and Local OTT Platforms for their Final Delivery
- Departments handled are Edit, Sound, Grade, and VFX
- Rendering Final Version for Client Review in Frame IO
- Handing Internal file Transfer between Department
- Working closely with the conformist on the VFX exr Export
- Working with the Assistant editor to ensure we have the required information needed during Online edit
- Managing Internal, External, and client communication
- Scheduling and Managing Artists and their leaves on Farmer Wife
- Handling shoot Schedules for production

RESPONSIBILITIES EXECUTING AS A SHOW MANAGER (VFX/DI)

- Create and maintain the show's daily schedule. Create the show version status bible.
- Sit down with LPs during the turnover phase to check first-pass schedules and flag any deadline and milestone changes.
- Check and run the Milestone report and flag any milestone slippage with LPs.
- Double-check that the Bid vs. Actual summary widgets and report pages are correct. Make sure the devices are showing what they should be.
- They are moving the Shot Production Group Milestones for the client report each week based on what the shot/Dept LP schedules reflect.
- Unit PMs is to Disseminate ALL Client notes for the LPs. Make sure it is Clear for all Dept LPs what notes are theirs, and notes affect 'upstream work,' what tasks need to be paused, etc.
- Please ensure all LPs check the Task Sanity check and fix their task each week before the client report is run.
- Run the client report on specified days and double check % completed. Attend Show target meetings
Attend Show Dailies
Be aware of CS changes
- Be aware of Inventory and Quota reports from LPs to Department Managers and any blockages and issues.
- Be the main priority for your LPs.
- Hold scheduled meetings to work out priority, crewing, and inventory issues between the Dept Groups.

Budget

(As a Show Manager, this is an additional responsibility to make sure the Vendor does not exceed the given Man-days and the Show Budget stays intact Send costs to date to Producer/Vendor for omiHed shots/brief changes. Keep an eye out for Vendor/Client notes that add costs and flag them with the Producer/Senior; communicate to the team about whether we will do the additional work.

RESPONSIBILITIES EXECUTED AS A VFX & DI LINE PRODUCER

- We are designing project-specific workflow.
- Preparing department planner. Forecasting project requirements and planning for new hiring with HR recruiter.
- Tracking of person-days against the bid days. Follow up with the client for any outstanding issues or feedback.
- Communication and Implementation of new policies and procedures.
- Motivating colleagues and teammates and ensuring they are always focused on the right way.
- Ensure that the weak links in the department always have the best guidance, support, and assistance from their leads and Sups.
- Maintaining and publishing information regarding client communication and changes in planned work for Supervisors and artists.
- Providing support to VFX and show supervisor as needed. Prioritize of production team's tasks and responsibilities
- Communicating daily and weekly targets to the team. Preparing weekly schedules for the deliveries.
- Assigning shots to the team with the help of the lead/supervisor. Daily and weekly inventory on pending tasks and planning for upcoming deliveries.
- Work with Supervisors and Leads to motivate artists and maintain crew morale. Work with Department Supervisors to assist in mentoring all new hires.
- Preparing and updating production reports within given deadlines.

PERSONAL DETAILS

Full Name: Arundhati Jaiswal

Languages are known: English, Hindi

Hobbies: Reading, Cooking, Diving

Qualification: Graduate (Persuing MBA) 1st Year Correspondent

Essential Skills/Competencies: Good Communication (Oral & Written) & Interpersonal Skills/ Task Oriented /Team Management /Specialist in Delivering Results/Diploma In Animation

Computer Literacy: Proficient with MS Office Linux and experience with tracking software Shotgun/ Shotgrid & Farmers Wife.

Visa Status: Golden Visa UAE (10-year resident ship)