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Summary

- Egyptian journalist and Content/Report Producer based and born in Abu Dhabi in 1991 with 13 years of experience in the field of production. working closely with editorial staff, directors and other production staff on the shoot.
- Responsible for writing news and reports and facilitating a project from beginning to end. involved in every stage of the television program, overseeing the project from start to finish, both in the studio and on location.
- Highly skilled at researching/ sourcing, content management, networking and story production/editing.
- Have strong and solid relationship with local, regional and international media.

Experience

Editor / Researcher (Freelance)

Abu Dhabi Media (ADM)

Nov 2024 - present

- Meeting producers, directors, anchors and editors to discuss the research needs of the episodes
- suggest and Generate new program ideas
- Transfer accurate results in reports and summaries
- Search for facts, information and data related from Sources
- Refer to writers and presenters about downloading programs, downloading and editing reports
- Submitting research requests issued in a clear and concise form
- Searching for government officials and specialists and convincing them to participate in the episodes through my extensive network of sources in UAE.



Editing Specialist

Abu Dhabi Media Office

Jul 2023 - Nov 2024 (1 year 5 months)

- Edit and review daily content in Arabic and English including but not limited to social media posts, announcements, circulars, video scripts, video subtitles, questionnaires.
- Conduct high-quality editing by correcting grammatical, formatting, and stylistic errors.
- Oversee the creation and review of branded content for the office's website and social media accounts.



Freelance Editor

Tawazun Council

Feb 2023 - Mar 2023 (2 months)

- Edit and proofread a variety of materials, including internal and external communications, press releases, annual reports, and marketing collateral.
- Ensure all content is grammatically correct, clear, concise, and consistent with the council's brand and messaging.

- Work with writers and subject matter experts to ensure accuracy and clarity of content.
- Develop and maintain style guides and editorial standards to ensure consistency across all communications.
- Manage multiple projects simultaneously and meet tight deadlines.
- Collaborate with other members of the Corporate Communication team to develop and execute effective communication strategies.



Editor

World Governments Summit

Feb 2023 - Feb 2023 (1 month)

- Attending and reporting on the event speeches and panel discussions.
- Delivering scripted, spontaneous, live, and prerecorded reports on newsworthy events.
- Interviewing eye-witnesses, authorities, and people of interest in news stories.

-Transcribing and summarizing events for further news purposes.



Editor

TheECSSR

Aug 2021 - Dec 2022 (1 year 5 months)

- Working with Editing Team for delivering politics and economic reports to the decision makers and government officials in UAE government.
- Reading and proofreading the content and fixing the errors in writing, spelling and grammar.
- Checking scientific facts and all the facts written in the texts and reviewing the validity of the reference sources.
- Analyzing data related to texts and analyzing the institution's own editorial policies.



News Reporter

Dar AlKhaleej for Press, Printing and Publishing

Dec 2017 - Aug 2021 (3 years 9 months)

- Main reporter in charge of Abu Dhabi Police, MOI, MOFA, Abu Dhabi Municipality, NCM, NCEMA, ICA, Embassies.
- Back up reporter for FNC, Ministry of Defence, department of transportation, Abu Dhabi Judicial Department,
- Research and write stories for national, regional and local matters. -Cover international,national and local events like the historical visit of pope Francis to Abu Dhabi
- Write up stories allocated to me by the news desk.
- Work on layout, photography and sub-editing as well as write stories. -Building contacts to maintain a flow of news.
- Working closely with the news team, photographers and editors. -Producing concise and accurate copy according to the newspaper's house style and to strict deadlines daily newspapers may have several each day.
- Creating and uploading news content for the newspaper website.



Researcher/ Content Innovation Department

Abu Dhabi Media (ADM)

Jan 2020 - Dec 2020 (1 year)

- Meeting producers, directors, anchors and editors to discuss the research needs of the episodes
- suggest and Generate new program ideas
- Transfer accurate results in reports and summaries
- Search for facts, information and data related from Sources
- Refer to writers and presenters about downloading programs, downloading and editing reports
- Submitting research requests issued in a clear and concise form
- Searching for government officials and specialists and convincing them to participate in the episodes through my extensive network of sources in UAE.



Journalist

Government of India

Apr 2017 - Dec 2017 (9 months)

- Check the press office's email inbox for media inquiries
- Write press releases
- Phone or email journalists to try to interest them in the embassy's press releases and events
- Translate news from English to Arabic and vice versa .
- Arrange for spokespeople to speak to the media
- Monitor media coverage and prepare regular evaluation reports for the ambassador
- Attend press conferences or interviews with the embassy's spokespeople
- Advise senior staff members on written responses to the media
- Proof-read and if necessary rewrite media statements
- Meet journalists and foster good relations with the media
- Write for and update the embassy's social media pages
- Occasionally be on call to deal with urgent media inquiries during evenings or weekends

Journalist

Al Wahda News

Nov 2015 - Apr 2017 (1 year 6 months)

- Research and write stories for national, regional and local press.
- Report on news and politics, as well as on sports, arts and culture, science and business
- Cover national and local events, entertainment and human interest stories.
- Write up stories allocated to me by the news desk.
- Work on layout, photography and sub-editing as well as write stories.
- Building contacts to maintain a flow of news, for example, police and emergency services, local council, community groups, health trusts, press officers from a variety of organisations, the general public, etc;
- Seeking out and investigating stories via my contacts, press releases and other media;
- Attending press conferences and asking questions;
- Working closely with the news team, photographers and editors;
- Producing concise and accurate copy according to the newspaper's house style and to strict deadlines
- daily newspapers may have several each day;
- Creating and uploading news content for the newspaper website;



journalist

tahrirnews

Mar 2015 - Nov 2015 (9 months)

Analysis of documents, such as lawsuits and other legal documents, tax records, government reports, regulatory reports, and corporate financial filings

Databases of public records

Investigation of technical issues, including scrutiny of government and business practices and their effects

Research into social and legal issues

Subscription research sources such as LexisNexis

Numerous interviews with on-the-record sources as well as, in some instances, interviews with anonymous sources .

Federal or state Freedom of Information Acts to obtain documents and data from government agencies



Investigative Producer برنامج ملف مفتوح

tahrirnews

Apr 2014 - Apr 2015 (1 year 1 month)

- Participation in the selection process of the investigation ideas.
- Served as direct liaison between program owner, distribution syndicator and crew.
- Make sure that television shows run smoothly in all details, and take responsibility for everything from coordinating writers and performers/correspondents.
- Checking information, and making sure the show goes right
- Having complete responsibility for all facets of on-air production.
- Sets running order schedule includes content production distribution
- Reviewed segment scripts, and critiqued rough/fine cut edits
- Reviews scripts and approves final cut of all video.
- organizing shooting schedules.
- supervising the progress of the program from production to post production.
- Tightly organized, able to communicate clearly and succinctly with everyone on and off the set, from actors to directors to writers to technical crew.
- Ready to come up with creative ideas fast under extraordinary time pressure.
- Report high excitement and job satisfaction.
- Problem-solvers who are project-oriented and love to see tangible results-despite the physical toll of the work (all report being tired a lot).
- Wrote news stories, daily promos, and reviewed reporter scripts.



Tv Producer برنامج في الميدان

tahrirnews

Aug 2012 - Jan 2014 (1 year 6 months)

- Served as direct liaison between program owner, distribution syndicator and crew.
- Make sure that television shows run smoothly in all details, and take responsibility for everything from coordinating writers and performers/correspondents.
- Checking information, and making sure the show goes right
- Having complete responsibility for all facets of on-air production.
- Sets running order schedule includes content production distribution
- Reviewed segment scripts, and critiqued rough/fine cut edits
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- Ready to come up with creative ideas fast under extraordinary time pressure.
- Report high excitement and job satisfaction.
- Problem-solvers who are project-oriented and love to see tangible results-despite the physical toll of the work (all report being tired a lot).
- Wrote news stories, daily promos, and reviewed reporter scripts.
- Launched and completed 480 live episodes.
- Produced more than 1500 report in the last year.
- Able to work under pressure in many events (Presidential elections-Parliamentary elections- Tahrir Square demonstrations).
- Have more than 5000 contacts in all fields in Egypt.

Assistant Producer

Tahrir TV

Aug 2011 - Aug 2012 (1 year 1 month)

- Attending production meetings.
- Typing, editing, copying and distributing scripts.
- Organizing travel arrangements for cast, crew and production executives.
- Organizing accommodation for cast and crew.
- Typing and distributing schedules, or call sheets.
- Assisting cast members, and at times running errands for them.
- Running errands between the production office and other departments.
- Checking running orders and scripts.
- Keeping track of timings during a program.
- Setting up pre-recorded material in the studio gallery.
- Making schedules, shot lists logs and other paperwork for post-production.



Reporter

اليوم السابع - Youm7

Apr 2009 - Jul 2011 (2 years 4 months)

- Cover Tahrir square demonstrations.
- Cover parliamentary elections.
- Cover Press Conferences of the political parties.
- Cover presidential elections.

Education

The High Institute of Media and Communication Arts , Culture and Science City

Bachelor of Media and Communication Arts, Journalism

2008 - 2012

Gamal Abdl Nasser Language School

82%, Genral Education

2005 - 2007

Secondary Study

Licenses & Certifications



Digital Marketing: Challenges and Insights — University of Southampton -

FutureLearn



Certificate of Completion Speak with confidence intermediate level - British Council

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Skills

Translation • Finance • Events • Event Coverage • Business Events • Business • Timelines • Publishing • Feature Writing • Proofreading