

Mohamad Hikal

Summary

- Looking for a challenging career position within a respected organization that can harness my creativity and results, and give me the opportunity to realize my ambitions

Experience

Finance Manager - 07/2019 to 03/2023

GOLDEN LINE FZE + ISEE MEDIA SERVICES / ABU DHABI – UAE

Finance Manager - 01/2019 to 06/2019

AL ANOUD FOR MEDIA PRODUCTION AND DISTRIBUTION / ABU DHABI – UAE

Finance Manager - 10/2018 to 01/2019

ART VISION PRODUCTIONS / ABU DHABI – UAE

Finance Manager - 01/2018 to 06/2018

GOLDEN LINE / ABU DHABI – UAE

Finance Manager - 01/2017 to 05/2018

AL-KOOT ART PRODUCTION / ABU DHABI – UAE

Finance Manager - 02/2017 to 06/2017

EBLA INTERNATIONAL PRODUCTION / ABU DHABI – UAE

Finance Manager - 01/2016 to 06/2016

SPIRIT OF MEDIA / ABU DHABI – UAE

Finance Manager - 01/2015 to 07/2015

METAFORA PRODUCTION / ALDOHA – QATAR

Finance Manager - 01/2014 to 12/2014

CLACKET PRODUCTION / ABU DHABI – UAE

Finance Manager - 05/2008 to 07/2013

SAMA ART & Media PRODUCTION / Damascus – Syria.

Duties & Responsibilities:

- preparation of accounting documents and transferring them,
- Management of individual files and accounts,
- Preparing monthly statements,
- Preparation of Bank transfers and ledgers,
- Processing invoices,
- Checking and finalizing receivables reports.
- Reconciling payables & receivables reports with parties.
- Reconciling the bank ledgers with bank statements.
- Finalize the ledgers and trial balance.
- Providing administrative support to the General Manager.



Contact

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Highlights

- Friendly
- Clean and neat
- MS Office (Word, Excel, PowerPoint, Access)
- Budgeting & MIS
- Problem Solving Skills

Education:

Institute of Commercial –Syria (2006)

- Financial Accounting

College of Commerce and Economics – Damascus University – Syria (2012-2013)

- Financial Accounting

Personal Details:

Date of Birth: 10/07/1984

Marital Status: Married

Nationality: ST. Kitts & Nevis

Visa Statues: Golden Visa

Driving License: Valid UAE Driving License

Languages: Arabic, English

Address: Dubai